

Details of Nodal officers of SCSBs for IPO applications processed through UPI

Format of certificate to be submitted by SCSBs

- (i) We, **[Name of the Bank]**, hold a valid certificate of registration as a Banker to an Issue under the SEBI (Bankers to an Issue) Regulations, 1994. Our SEBI registration number is _____ valid up to _____
- (ii) We hereby confirm that we have completed the UPI 2.0 certification process with National Payments Corporation of India (NPCI) as an Issuer/Issuer & Acquirer/Acquirer. We also confirm that we have complied with NPCI office circular 78 on 'Reconciliation and handling declined/timed-out transactions in UPI for one-time mandate block'. The certification done and sign off received from NPCI consists of the all UPI functionalities of mandate block/unblock cases inclusive of ASBA use case.
- (iii) We have undertaken the mock trial run of our systems for **ASBA with UPI**, with the NPCI and Registrar(s) and have satisfied ourselves that we have adequate systems/ infrastructure in place to fulfill our responsibilities/ obligations as envisaged in the ASBA facility with UPI as a payment mechanism within the timelines specified therein. These responsibilities/ obligations, inter-alia, include:
- a. Blocking funds to the extent of application money in the bank account specified in the UPI Mandate Block Request received from NPCI/PSPs till finalisation of the basis of allotment or withdrawal/ failure of the issue or withdrawal/ rejection of the application, as the case may be.
 - b. Ensuring that there is a proper segregation of UPI applications/amount/data issue-wise in respect of various issues that may be opened simultaneously
 - c. Unblocking funds in the bank account specified in the ASBA with UPI, upon receipt of request from Registrar(s) and releasing the funds in favour of the issuer or unblocking of funds on withdrawal/ rejection of the ASBA UPI application, and
 - d. Unblocking funds in the bank account specified in the ASBA with UPI, upon receipt of information on withdrawal/ failure of the issue from the post issue merchant bankers through Registrar to an issue.
- (iv) We have systems in place to ensure that the amount blocked by us in the bank account specified in the ASBA with UPI shall be available at all times, for the purpose of giving it to the issuer upon finalization of the basis of allotment.

(v) We are responsible for any omission or commission on our part while discharging our role as envisaged in the ASBA facility with UPI as a payment mechanism

(vi) We have systems in place to satisfactorily redress complaints arising out of errors or delays on our part in processing the IPO applications with UPI, block or release funds, etc. In this regard, we will be governed by SEBI (Issue of Capital & Disclosure Requirements) Regulations, 2018 and relevant circulars issued thereunder.

(vii) We have identified the following official of our bank as the nodal officer for the purpose of

ASBA facility with UPI:

Name: _____
Designation: _____
Department: _____
Address: _____
Mobile number: _____
E-mail ID: _____

(viii) We have identified the following escalation matrix for the purpose of ASBA facility with UPI First level escalation

First level escalation

Name: _____
Designation: _____
Department: _____
Address: _____
Mobile number: _____
E-mail ID: _____

Second level escalation

Name : _____
Designation: _____
Department: _____
Address: _____
Mobile number: _____
E-mail ID: _____

Final level escalation

Name : _____
Designation: _____
Department: _____
Address: _____
Mobile number: _____
E-mail ID: _____



भारतीय प्रतिभूति और विनिमय बोर्ड
Securities and Exchange Board of India

Compliance Officer Details

Name : _____
Address: _____
Mobile number: _____
E-mail ID: _____

(ix) We undertake to inform changes, if any, in the aforesaid details furnished to SEBI, on as and when basis.

I, _____ on behalf of _____ as a SCSB , hereby confirm that we fulfill / undertake to fulfill all the conditions stated above in providing ASBA with UPI as a payment mechanism.

Name and Signature of Authorized/Nodal official of the Bank

For SMS

S. No.	Scenarios	Details to be present in SMS
1	Blocking of ASBA Application Amounts through Bank, Online and UPI channels	☐ Name of the IPO ☐ Application Amount ☐ Date on which amount was blocked.
2	Debit and unblocking of ASBA Application Amounts through Bank, Online and UPI channels	For Full Allotment: ☐ Name of the IPO ☐ Amount to be debited. ☐ Date on which amount was debited.
		For Partial Allotment: ☐ Name of the IPO ☐ Amount to be debited and unblocked. ☐ Date on which amount was debited and unblocked.
		For Non-Allotment: ☐ Name of the IPO ☐ Amount to be unblocked. ☐ Date on which amount was unblocked.

For UPI Mandates – Invoice in the Inbox

S.No.	Details to be available for mandate block.	Details to be available for mandate Debit and Unblock.
1	Name of the IPO	Name of the IPO
2	Application Number	Application Number
3	DP ID & Client ID	DP ID & Client ID
4	Number of shares (Bid Qty)	Number of shares (Bid Qty)
5	Highest Bid Amount	Amount Blocked
6	Date and Time of Bidding	Number of shares allocated
7	-	Amount to be debited
8	-	Amount to be unblocked
9	-	Date of Initiation